



Interoffice
Memorandum

To: Karen Choyce

From: Sherrie Gibson

Department: Executive

Subject: Advance from Mr. Lay's LOC

Date: October 24, 2001

On Wednesday, October 24, 2001, Mr. Lay would like an advance of \$3,500,000.00 wired as follows:

Bank of America, NA
Houston, TX 77002
ABA: 111000025
Name: Kenneth L. Lay
Acct#: 266-253-0707

Thanks so much.

Approved

M. L. Lay

Robert H. Bitts

*P380
DR
01-7-6*

CC: Joanne Cortez

Lupe Spencer

EFT-2054F-000007

EC004317233

Respect
Form 000-460-E(7/92)

Integrity

Communication

Excellence